Internal Quality Assurance Cell (IQAC)

Government College of Education, Yavatmal

Submission of Annual Quality Assurance Report (AQAR) 2013-14

(Revised in October 2013)

Report submitted to

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

an Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

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Part – A

1. Details of the Institution

1.1 Name of the Institution

Government College of Education, Yavatmal.(Maharashtra)

1.2 Address Line 1

Godhani Road

Address Line 2

Opp. Nehru Stedium

City/Town

City-Yavatmal

State

Maharashtra

Pin Code

445001

Institution e-mail address

Yavatmal1968@gmail.com

Contact Nos.

9422165150

Name of the Head of the Institution:

Shri Motiram Tukaram Aran

Tel. No. with STD Code:

O7232240539/07232252732

Mobile:

9881290011

Name of the IQAC Co-ordinator:

Dr. S.S. Athawale

Mobile:

9881225760

IQAC e-mail address:

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

R

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
Of your institution's Accreditation Certificate)

EC/35/123 February 28, 2005

1.5 Website address:

www.govt-bed-ytl.org

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	**B++**	80.75	2005	5years
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year :

AQAR 2013-2014

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC:

   i.   AQAR 2010-2011   (01/04/2016)
   ii. AQAR 2011-2012   (01/04/2016)
   iii. AQAR 2012-2013   (01/04/2016)
   iv. AQAR 2013-2014   (01/04/2016)
   v.   AQAR 2014-2015   (01/04/2016)

1.10 Institutional Status

   University   State [■] Central [ ] Deemed [ ] Private [ ]

   Affiliated College   Yes [■] No [ ]

   Constituent College   Yes [ ] No [■]

   Autonomous college of UGC Yes [ ] No [■]

   Regulatory Agency approved Institution   Yes [■] No [ ]

   (Eg. AICTE, BCI, MCI, PCI, NCI)

   Type of Institution   Co-education [■]   Men [ ]   Women [ ]

                          Urban [■]   Rural [ ]   Tribal [ ]

   Financial Status   Grant-in-aid [■]   UGC 2(f) [■]   UGC 12B [■]

                          Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.11 Type of Faculty/Programme

   Arts [■]   Science [ ] Commerce [ ] Law [ ] PEI (Phys Edu) [ ]

   TEI (Edu) [■] Engineering [ ]   Health Science [ ]   Management [ ]

   Others   (Specify) [   ]

1.12 Name of the Affiliating University *(for the Colleges)*

Sant Gadge Baba Amravati University , Amravati

1.13 Special status conferred by Central/ State Government**-- UGC**/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Maharashtra State Government

University with Potential for Excellence	No	UGC-CPE	No
DST Star Scheme	NO	UGC-CE	No
UGC-Special Assistance Programme	NO	DST-FIST	No
UGC-Innovative PG programmes	No	any other (*Specify*)	No
UGC-COP Programmes	No		

2. IQAC Composition and Activities

2.1 No. of Teachers   06

2.2 No. of Administrative/Technical staff   02

2.3 No. of students   02

2.4 No. of Management representatives   Nil

2.5 No. of Alumni   02

2. 6 No. of any other stakeholder and

   Community representatives   05

2.7 No. of Employers/ Industrialists   No

2.8 No. of other External Experts   No

2.9 Total No. of members   17

2.10 No. of IQAC meetings held   Twice in a year

2.11 No. of meetings with various stakeholders: No. [　]   Faculty [4]

       Non-Teaching Staff Students [1]   Alumni [1]   Others [1]

2.12 Has IQAC received any funding from UGC during the year?   Yes [▮]   No [ ]

     If yes, mention the amount [　　　　　　　]

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

    Total Nos. [0]   International [0]   National [0]   State [0]   Institution Level [0]

   (ii) Themes

2.14 Significant Activities and contributions made by IQAC

> Internal Quality Assurance Cell has been constituted to review and monitor the progress for the sustenance and enhancement of the quality of teacher education.
>
> 1. Academic calendar is prepared .
>
> 2. The teaching plan is developed and same is followed by all concerned.
>
> 3. Annual Planner is maintained by the Faculty Members.
>
> 4. Systematic efforts have been made to organize curricular and cocuuicular activities.
>
> 5. Special Lectures by eminent personalities have been organized to enlighten and strengthen the curricular design.

2.15 Plan of Action by IQAC/Outcome

It is chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Academic calendar	Development of students in i)Teaching and learning ii) Cultural Activities. iii) Sports. iv) Giving feedback.
State level competition JAGAR JANIVANCHA	Various programmes were organised to promote gender equality successfully.
Parents meet	Positive feedback
Alumni meet	Positive feedback
Special Lectures by eminent personalities	Commitment to the society & development of broad human outlook.

 * *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No ■

          Management ☐   Syndicate ☐   any other body ☐

Provide the details of the action taken

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	No	No	No	No
PG	No	No	No	No
UG	01	No	No	01
PG Diploma	No	No	No	No
Advanced Diploma	No	No	No	No
Diploma	No	No	No	No
Certificate	No	No	No	No
Others	No	No	No	No
Total	01	0	0	01
Interdisciplinary	No	No	No	No
Innovative	No	No	No	No

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	**Nil**
Trimester	Nil
Annual	**1.Regular B.Ed.**

1.3 Feedback from stakeholders*   Alumni [■]   Parents [ ]   Employers [ ]   Students [■]
(On all aspects)

Mode of feedback   :   Online [ ]   Manual [■]   Co-operating schools (for PEI) [■]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Title: Bachelor of Education (B.Ed)

Duration: One academic year as Annual Pattern

Eligibility: Following candidates are eligible for admission: A candidate for the degree of B.Ed. must have passed a Bachelors' degree examination of this University in any discipline (for Example, B.Com, B.Sc, B.A, B.Arch, BMS, BMM, BSW, BE, etc) or a corresponding degree examination of any other UGC recognized University.   A Candidate for the admission to degree of Education (B.Ed.) must fulfil the eligibility criteria as per the directives of Government of Maharashtra from time to time.

For the completion of the B.Ed program the candidate must have

a)   Attended the full time B.Ed. course spread over a one academic session from the date of admission in a College of Education.

b)   Completed the internal practicum of each part II, Part III, & Part IV certified by the Principal of the institution in which the candidate is studying. The practicum consisting of:-

   1) Part II:- Annual Lesson Examination

      a) Annual lesson examination of the two methodology subjects offered by the candidate in paper to be counducted by University by appointing the panels of examiners.

      b) Viva-voce of practical work

   2)Part III :- Field based Experience including Practice Teaching.

      Practice Teaching:- a)practice teaching will be organized in a week through a cycle of "practice-Feedback –Practice" as per the need of the college and availability of the practice teaching schools ; leading to near mastery of various teaching skills . 10 practice lesson of each method total 20 practice teaching lessons and 5 micro teaching lessons of each method total 10 micro teaching lessons.

      b) Observation by peers:- i) During practice teaching, the student will have to observe 10 lessons of each method total 20 lessons. ii)Observation of 10 lessons of micro teaching, 5 lessons of each method.

      c)Community Work :- The community work will be based on the following activities

i)Social Work ii)Socio-economy survey iii) Cultural activity iv) Awearness about health education v)Arranging lectuers of eminent persons. Vi) Hygiene awareness vii) Adult education.

      d) ICT Supported Learning

       Internship:- During internship period, the student will have to complete 10 lessons of two methods (5 lessons of each method) under the supervision of the college. Apart from teaching practice experience in school , the trainee teacher should function as a regular teacher in a school i.e. taking attendance, participating in staff meetings, preparing "written work" e.g. notices, examination papers letters to parents, maintenance of school records etc.preparation of unit plans-2 (one for each subjects), Unit test-2(one for each subjects).

      3) Part IV:- This part is based on following activities.

1) Assignments:- a) Weekly written work based on 7 theory papers b) Aplication based 7 assignments during intership on 7 theory papers. 2) scholars achievement record or case study record. 3) School study record(Record prepared during internship). 4) Audio- Visual records (report of the audio- vidual aids used during practice teaching programme)

5) SUPW/ Work experience- only one activity will be related to school level syllabus prescribed by secondary school board.6) Co-Curricular activities – a) Literary Activities: Debate, Celebration of days, symposia, essay competitions, quiz contest, elocutionetc. b)Cultural activities : Dance, Drama, stage demonstration, songs, group songs, vocal instrumental etc. C) Games and Sport: Sports, field events etc 7) Psychological experiments.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
06	03	03	0	2

2.2 No. of permanent faculty with Ph.D. | 06 |

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
03	01	03	0	0	0	01 Libra rian		07	01

2.4 No. of Guest and Visiting faculty and Temporary faculty | 0 | | 0 | | 02 on CHB basis |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	5	-
Presented papers	3	4	-
Resource Persons		2	-

2.6 Innovative processes adopted by the institution in

2.6 Teaching and Learning:

> According to the guidelines of University of SGBAU Amravati Syllabus for B.Ed. (Regular) course is implemented. The innovations in syllabus with its implementation programme are given by the university .Our institution adopted and acted rigorously within the academic session. The curriculum is designed and developed by Board of Studies of the University of SGBAU Amravati.

2.7 * Total No. of actual teaching days
      during this academic year

| --152--- Days excluding Exam, practice teaching and Internship etc. |

2.8   *Examination/ Evaluation Reforms initiated by
       the Institution (for example: Open Book Examination, Bar Coding,

Double Valuation, Photocopy, Online Multiple Choice Quest

2.9 No. of faculty members involved in curriculum
       restructuring/revision/syllabus development
       as member of Board of Study/Faculty/Curriculum Development workshop

1

2.10 Average percentage of attendance of students

72

2.11 Course/Programme wise
       distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.(Regular) 2012-2013	100(Boys- 31) (Girls-69)	1(1%)	88(88%)			Pass%: (89%)
B.Ed.(In service) Batch2012-2014	42	01	38	03	00	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

 Feed back of students, parents, alumni , practise teaching schools, self appraisal reports of faculty, discussion on internal assessment of students, discussion on annual result of students, encouraging faculties for participation in enrichment programs.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions yashada	1
Summer / Winter schools, Workshops, etc. B.Ed.Curriculum reconstructionSGBAU	1

Others short term course YASHADA Pune	1

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	3	2	0	0
Technical Staff	1	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research guidance is provided to the M.A. Education students of YCMOU, Nashik

Research guidance and necessary facilities are provided to the M.Ed. students of other institutions.

Teaching staff members are encouraged to write and publish research papers.

The research based project work is guided by the faculty. The training of scientific inquiry is given to in service teacher trainees.

To imbibe the research attitude and introduction of the steps under action research workshop was organized. The students selected the subject as per their interest and needs.

Internet facility is provided to staff and students free of cost.

The College has the website ([www.govt-bed-ytl.org) which](www.govt-bed-ytl.org) disseminates information about Admission, fee structure, Syllabus, Faculty, etc.

Weak students are provided special tutoring and special problem solving sessions.

This institution does promote the secondary teachers in Yavatmal Districts. This is undertaken by the Extension Service Department of this college. Workshops were held for writing Research Report and the research guidance was given to participants for defining problem,writing objectives,hypothesis,reviewing related literature, analyzing data and interpretation,summary.

Library facility was provided to the Ph.D. scholars.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	No	No	No	No
Outlay in Rs. Lakhs	No	No	No	No

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	No	No	No	No
Outlay in Rs. Lakhs	No	No	No	No

3.4   Details on research publications

	International	National	Others
Peer Review Journals	1	0	1
Non-Peer Review Journals	0	8	0
e-Journals	0	0	0
Conference proceedings	0	2	0

3.5 Details on Impact factor of publications:

Range [   ]   Average [   ]   h-index [   ]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects *(other than compulsory by the University)*	0	0	0	0
Any other(Specify)	0	0	0	0
Total	0	0	0	0

3.7 No. of books published   i) With ISBN No.   [2]   Chapters in Edited Books   [No]

                              ii) Without ISBN No.   [No]

3.8 No. of University Departments receiving funds from

UGC-SAP [■]   CAS [■]   DST-FIST [■]

DPE [■]   DBT Scheme/funds [■]

3.9 For colleges   Autonomy ■   CPE ■   DBT Star Scheme ■

               INSPIRE ■   CE ■   Any Other (specify) ■

3.10 Revenue generated through consultancy   No

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies	0	0	0	0	0

3.12 No. of faculty served as experts, chairpersons or resource persons   2

3.13 No. of collaborations   International   0   National   0   Any other   0

3.14 No. of linkages created during this year   0

3.15 Total budget for research for current year in lakhs :

From Funding agency   0   From Management of University/College   0

Total   0

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution
who are Ph. D. Guides   1
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF $\boxed{0}$ SRF $\boxed{0}$ Project Fellows $\boxed{0}$ Any other $\boxed{0}$

3.21 No. of students Participated in NSS events: **Not applicable**

University level $\boxed{}$ State level $\boxed{}$

National level $\boxed{}$ International level $\boxed{}$

3.22 No. of students participated in NCC events: : **Not applicable**   University level   State level

National level $\boxed{}$ International level $\boxed{}$

3.23 No. of Awards won in NSS:

University level $\boxed{0}$ State level $\boxed{0}$

National level $\boxed{0}$ International level $\boxed{0}$

3.24 No. of Awards won in NCC:

University level $\boxed{0}$ State level $\boxed{0}$

National level $\boxed{0}$ International level $\boxed{0}$

3.25 No. of Extension activities organized

University forum $\boxed{0}$ College forum $\boxed{3}$

NCC $\boxed{0}$ NSS $\boxed{0}$ Any other $\boxed{0}$

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility :

- The Extension Service Department is working for secondary school teachers of Yavatmal. The noteworthy achievement of this Department in this year is as follows:

- Educational Programmes under extension service department during the year 2013-2014 is as follows:

Sir No.	Orientation Class/Program	Date	Venue	No. of Participants & beneficiaries
1	Micro Teaching workshop		Govt.College Of Education Yavatmal	32
2	Models of Teaching Workshop		Govt.College of Education, Yavatmal	35
3	Content Come Methodology Workshop		Govt.College of Education, Yavatmal.	25
4	Navopkram		Govt. College of Education, Yavatmal	45
5	Disaster management workshop		Govt. College of Education, Yavatmal	38

COMMUNITY SERVICE:

Special hours were used for the community service. The programmes were need based and distributed throughout the year.

1. Tree plantation and conservation
2. Work experience (socialy useful productive work)
3. Campus cleaning.
4. Medical check up.
5. Blood donation camp.
6. Jagar janivancha gender sensitisation programme

Criterion – IV

4.Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13.5Acres			Area 13.5 Acres & Own college Building is available
Class rooms	04			04
Laboratories	02			02
Seminar Halls	01			01
Hostel	-Existing : for Boys-1,Girls-1 -Const of new hostel for Boys in progress .		State Plan	
No. of important equipments purchased (≥ 1-0 lakh) during the current year.			State Plan	
Value of the equipment purchased during the year (Rs. in Lakhs)			UGC	
Others: (Incurred Rs. 00.99 lac on the electrification of college Building in 13-14)			Govt. Plan Govt. Plan	

4.2 Computerization of administration and library:

Research guidance is provided to the M.A. Education students of YCMOU, Nashik

Research guidance and necessary facilities are provided to the M.Ed. students of other institutions.

Teaching staff members are encouraged to write and publish research papers.

The research based project work is guided by the faculty. The training of scientific inquiry is given to in service teacher trainees.

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Library facility was provided to the Ph.D. scholars.

4.3 Library services:

Types	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18530	1026769.	2		18530	1026769
Reference Books	357	101979	31		357	101979
e-Books	0	0	0	0	0	0
Journals						
e-Journals	0	0	0	0	0	0
Digital Database						
CD & Video						
Others (specify)	1795	317203	8	408	1803	317611
Encyclopaedia	133	85662	8		133	85662
Total Books	20815	1531614	703	408	20823	1532022

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	27	01	1	5	1	1	7	O
Added	0	0	0	0	0	0	1	0
Total	27	01	01	05	01	1	8	0

COMPUTERIZATION OF ADMINISTRATION AND THE PROCESS OF ADMISSIONS AND EXAMINATION RESULTS, ISSUE OF CERTIFICATES:

The works related to admission e.g.

1.   Correspondence to Director of Higher Education.
2.   Correspondence to Joint Director.
3.   Correspondence to officials.
4.   Correspondence to University.
5.   Correspondence to Extension Services.
6.   Pay bills were computerized routinely.

In this academic year (2013 – 2014) the process of admission-list, Hall tickets, annual gathering, seminars, Academic calendar, Time tables and Certificates were computerized. Almost all work is computerized .

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

TECHNOLOGY UPGRADATION:

All professor   used LCD projector during workshops, demonstration and in lectures. Students used computer lab for preparing power point presentation during workshop on Use of ICT in teaching learning process and for preparing unit, annual and lesson plan. Use of internet by students, lecturers and office was routine. The research project, study project were done by the students. Laptop facility is provided to two teaching staff . Technological equipments includes-Radio, Tape, Audio system, Recorder, VCD, DVD, OHP, Projector, Computer-set, internet, Educational CD's, Fax, Xerox, Digital Camera, LCD.

4.6 Amount spent on maintenance in lakhs :

i) ICT

<div style="border:1px solid">0</div>

ii) Campus Infrastructure and facilities

<div style="border:1px solid">0</div>

iii) Equipments

<div style="border:1px solid">0</div>

iv) Others

<div style="border:1px solid">0</div>

Total :

<div style="border:1px solid">0</div>

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> The Assistant and Associate Professors in this college toil to expand the horizon of students' experience. In all workshops, practical and academic activities, students are helped. The students belonging to different categories are admitted as per government rules. Reservation policy of state govt. is followed. Majority of the students belong to middle and lower middle class. Dropout rate is negiligible.All the teaching staff assist and guide students to complete the course. There are five groups of students for performing Literary, Cultural and Sports activity. Different Subject groups are formed Viz. language, Science, Math's, History and environment. They have their objectives and they plan and organize programmes.   Special attention is given on all programs to maintain Gender equality. Three toppers of the college are felicited.There is Alumni Association. They share their experiences. The college also familiarizes them with modern trends and ideology.

5.2 Efforts made by the institution for tracking the progression:

> The principal monitors the work efficiency of the teaching and non-teaching staff. Taking into account the administrative matters and curriculum, the principal consult with teaching faculty and annual calendar is framed. The teaching faculty are selected by MPSC.The principal can appoint the lecturers on CHB basis .This being a government institution, the Accountant General audits it. The welfare programmes of this institution being extension services, alumni organization, subject teacher

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
87	00	00	44 students under the Distance mode.

(b) No. of students outside the state

No

(c) No. of international students

No

Men

No	%

Women

No	%

Last Year 2012-13						This Year 2013-14					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
26	18	6	50	3	100	29	15	6	47	-	97

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Registered Alumni Association arranged special programme for upcoming teachers. Special efforts were taken for enriching the content knowledge of the teacher trainees. Institute provides related material to students in the library .

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET `0`   SET/SLET `0`   GATE `0`   CAT `0`

IAS/IPS etc `0`   State PSC `0`   UPSC `0`   Others `0`

5.6 Details of student counselling and career guidance

> All professors give personal counseling to the students. Especially in their groups. About career guidance college displays the vacancies on the library notice board and guide to students.

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	o	Data not available	Data not available

5.8 Details of gender sensitization programmes

> .Equal opportunity to all students in all programmes. Such as cultural, literary sport and in student council. Jagar janivancha program- self defense workshop,legal guidance to women. equality eloquition competition,play,seminar on gender

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level `0`   National level `0`   International level `0`

No. of students participated in cultural events

State/ University level [0]   National level [0]   International level [0]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [0]   National level [0]   International level [0]

Cultural: State/ University level [0]   National level [0]   International level [0]

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	00	00
Financial support from government Under GOI scholarship: (Amount of tuition fee Rs. 14.14 lakhs reimbursed by the SWD & TDD has credited to govt.Tresury & Amount of Maint. Allowance & other fees Rs. 3.05 lakhs has been distributed amongst the students.)	71	TOTAL AMOUNT 14.14Lac + 3.05Lac
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

5.11   Student organised / initiatives

Fairs   : State/ University leve[0]   National level   [0]   [0]

International level [0]   [0]   [0]

Exhibition: State/ University level   National level   International level

5.12 No. of social initiatives undertaken by the students | 2 |

5.13 Major grievances of students (if any) redressed: _____No __0__

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:Dnyanseva tu safalyam.

(That is action, which does not promote attachment; that is knowledge which liberates.)

Mission: To bring Quality and Excellence in Teacher Education.

Goal and Objectives:

1).To implements the educational policies suggested by Governing bodies.

2) To provide competent and devoted teachers to society.

 3) To implement the revised syllabus framed by the University of Mumbai.

4) To well acquaint Pre-service and in-service teachers with new trends in teacher.

6.2 Does the Institution has a management Information System

Institution has the management Information System. The system is being run under the state government. It has provided by government department. It includes the information about staff profile, student enrolment, educational and allied facilities, hostel facility, schalorship, physical education facility, Library .outturn includes result of examination, financial information includes break up of fees received and expenditure on plan non-plan scheme. Student's admission profile we received from Centralised admission process. The enrolment we received from SGBAU university of Amravati.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The syllabus of B. Ed. Programme of SGBAU is implemented in this institution. It has the special features. The programme is set that is linked together in an academically meaningful way generally ends with the award of B.Ed. Degree. The concept of course corresponds to the subject.

6.3.2 Teaching and Learning :

i) **Microteaching Workshop:** Practical and theoretical aspects are the inseparable parts of training process. In all five skills were selected in a system of controlled practice that makes it possible to concentrate on specific teaching behaviour and to practice teaching. The micro-teaching cycle. The demonstration – Discussion – planning – teaching- feed back – replanning – reteaching.

ii) **Simulated teaching workshop:** This practical work reflected in Internship Programme. Student teachers apply various skills unblended teaching methodology used in the class room.

Computer Assisted Instruction: The innovative modern techniques were arranged for the preparation of students practice lesson. Student prepares the compact disc for presentation. They take assistance of NAC centre.

iii) **Pedagogical Analysis Workshop:-**To cope up with the new trends in education content cum Methodology workshop was organized. Lesson planning with theoretical background of methodology was interwoven together.

iv) **Model Lesson and Practice Teaching**: Before entering into practice teaching, the students should observe some demonstration lessons of teachers and lecturers. The arrangements were done at two levels, the demonstrations by college lecturers and some lessons by experienced teachers in schools. The demonstration lesson conducted by the method master. Practice lessons and internship were organized in six secondary schools in the city. Required High schools and Nagar Parishad Schools get available by their convenience. B. Shirke High school, Ratnagiri, Phatak High school, Ratnagiri.Godutai Jambhekar Vidyalaya, Ratnagiri.Shivaji High school, Ratnagiri. K. Desai High school, Ratnagiri. Patwardhan High school, Ratnagiri.R.B.Jagusthe Highschool,Kuvarbav(Ratnagiri)Laxmikeshav Madhamik Vidyalaya,Phansop.(Ratnagiri)Guruvarya A.A.Desai Highschool&Junior College.,Hatkambha.Mahalaxmi Highschool,Khadeshi. Practice lesion and Internship programme was conducted in these schools. We get good co-operation gets from Headmaster and all the staff.

v) **Instructional Material**: According to calendar activity students are required to prepare instructional material one each from special Methods and use it during practice teaching and submit it

vi) **Action Research: To** imbibe the research attitude and introduction of the steps under action research workshop was organized. This workshop we purposefully conduct in first semester because students get sufficient time for the complication of their experiment in the school. They suppose to complete his work within three months. Students plan the experiment in the beginning of the term and executed in winter holidays.

After submission of the Action research Report they face an interview in second semester. The Interview panel asks about the research work and sensitise the investigators about the researchable problem. The panel also check out the authenticity and reliability of the research work.

vii) **Observation of Lessons: Observation** of micro-lessons, simulated lessons and also practice lessons by lecturers and also by peers was done. Proper feedback by lecturers and peers was given to every student teacher. Improvement in the teaching is noticed as an effect of feedback.

6.3.3 Examination and Evaluation

In Annual pattern system the University examination held in summer. The supplementary examination held in winter. In internal evaluation system the college organized two terminal examinations during the academic year. Weekly assignments, practical based assignments and all practical work are internally evaluate according to SGBAU Amravati University.

6.3.4 Research and Development

This institution does promote the research activity for secondary teachers in Yavatmal District. This is undertaken by the Extension Service Department of this College. For the fortification of Research Report writing, workshops are held and participants are guided by the Method Masters

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library provided basic facilities to the students and staff members such as reference section, daily issues of educational Magazines and Reading Room. All researchers from Yavatmal Dist. willingly approach the internet facility provided in this college. Laptop facility is provided to two teaching staff. Technological equipments includes-Radio, Tape, Home theatre system, Recorder, VCD, DVD, OHP, Projector, Computer-set, internet, Educational CD's, Fax, Xerox, Digital Camera, LCD all these facilities were well equipped in this college.

6.3.6 Human Resource Management

During annual social gathering sports activities were organized. The student-teachers reveal their skills by arranging various sports competitions. They participated in cricket, Volley-Ball, Long Jump, High Jump etc.Badminton, chess, carom for boys and girls. The winners were given certificates.

6.3.7 Faculty and Staff recruitment

Total three lecturers were appointed on CHB basis including librarian. It's purely on temporary basis .The M.P.S.C. has a special authority to recommend the candidates to Mantralaya and then the recruitment will takes place. The appointing authority and the recommended authority commencing together and they conduct the procedure of recruitment.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

Total 100 students were entered in B.Ed. (Regular) course. The centralised admission process is conducted by DHE Pune.The CET, ELCT and its passing criteria's are as according to the Centralised admission committee norms.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

No

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes ☐   **No** ■

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	No	No

6.8 Does the University/ Autonomous College declares results within 30 days?

           For UG Programmes   Yes ■   No ☐

           For PG Programmes   Yes ☐   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examination: The semester system functions with packed programmes. The online question papers were printed in the examination strong room. University arranged special training programme for online examination. The bar-coding system for answer sheet avoids malpractice in examination. By SMS chief conductor and joint chief conductor received password half an hour before beginning of the examination. The OMR sheets Part one detached from answer paper and send into separate envelop. The supervisor's Report and attendance sheet also in the form of OMR record. The photocopy facility already provided by the university. Those students who not able to pass in the first semester they have the facility of instant examination as a supplementary examination.

The university provides the consultancy service for conducting the examination. Telephonically they ask and resolve the lacuna of online accession of question paper emission. The Chief conductor and Joint chief conductor always ARE in a contact with the University Examination Centre. Sometimes University sub-centre at Mirjole helps us for the smooth running of the online examination process. In this core activity NAC centre play the pivotal role.

Examination procedure and rules are communicated to students through instructions and notice circulation. Question paper pattern, question bank, synoptic answers, and guidance on action research (wherever applicable) is communicated to students. Question-answer session is also conducted for staff and students to explain

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable

6.11 Activities and support from the Alumni Association

 Alumnae meet is organised. Two of the teaching staff members are alumni. The involvement of alumni has strong bonding with the regular students . Due efforts are executed to keep track of alumni and encourage them to participate. Alumni are involved in the annual planning.

6.12 Activities and support from the Parent – Teacher Association

 Near about 22% students stay at hostel. Students run the mess – activity on co-operative basis. This professional institution has got boys and girls hostel separately. Twenty two boys and Twenty two girls stay at hostel. They get the facility of separate Hostel ground.

The parents happen to visit the hostel. The parents come all over the Maharashtra. If they have any difficulties as to their guardian's progress they contact us and their difficulties are warded off. Thus the Hon. Principal and Hostel Managing Committee take the necessary steps to meet the needs of students. Regular meetings were held and the problems were ruled out with proper guidance and counselling.

6.13 Development programmes for support staff:

> **DEVELOPMENT PROGRAMME FOR NON-TEACHING STAFF:**
>
> The office is directly attached to NAC Centre Internet access Software training programme given to the Non-teaching staff. Use of LCD, Computer Unit, Handy cam, Digital camera, Laser printer, Intercom etc. District Treasury Unit provides separate training programme about salary and other financial transaction. Social Welfare Department arranged training programme for scholarship.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Teaching staff, non teaching staff and students are encouraged to plant trees and to conserve them. Rose garden is developed .
>
> Students are advised that they should prepare eco friendly teaching aids and not to use plastic if not necessary.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the

functioning of the institution. Give details.

The theoretical and practical work is divided in two terms. Attempt is made to keep equilibrium. The same case is with the co-curricular activities, cultural programmes. The houses and students' council help and steer the co-curricular and cultural activities.

By the time the schedule begins. We organise the programme called 'Talent search'. Hundred students say what they have. This informs us their skills that are necessary and helpful.

Actually the Action Research programme scheduled for the second semester but we arranged the workshop in first semester. The purpose behind this planning is that they gets winter holidays for experimentation.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

beginning of the year

During annual social gathering sports activities were organized. The student-teachers reveal their

skills by arranging various sports competitions. They participated in cricket, Volley-Ball, Long Jump,

High Jump etc.Badminton, chess, carom for boys and girls. The winners were given certificates.

National Seminar was organised in collaboration with Alumni Association. The theme of the seminar

was "Excellence in teacher Education". There are 42 papers from Maharashtra and Punjab State. The

7.3 Give two Best Practices of the institution :

Title: Effective Human Resource Management.

Objective:

1) To tone up the management of change.

2) To provide quality education in an atmosphere of discipline.

Need Addressed: Our institution hang the "Loaded work". Due to the unexpected changes occur in the teaching and administrative staff transfer from 0ne place to another with new responsibilities. It's a purely transferable job so anybody can transfer anywhere at any time.

Practice: The management practices are decentralised with active participation of students and teacher s in planning. The general papers were distributed among the staff. The in charge Principal engages in administrative work so the academic work is serrated among the four full time staff. The office is also supported by the teaching staff. The actual staffs required for the posts are not timely recruited by the apex authority so we absorb the work.

Evidence of Success: Good academic atmosphere, good result in university exam and good attendance among staff and student teachers are the evidence of success.

Resources: Co-operation of teaching and non-teaching staff as well as student teachers

2) Title: National Seminar on "Excellence in Teacher Education".

Objectives: 1) To discuss the aspects of curriculum implementation and its effect on quality of teacher education.

2) To define 21st century life skill practices in Teacher Education.

3) To integrate ICT in Teacher Education.

4) To discuss various problems and issues related to policy frameworks of apex bodies and their continuum in teacher Education.

5) To develop awareness about the various functions of the governing authorities of education system of India at National Level.

6) To suggest concrete programmes to ensure opportunities and face the challenges in teacher education programme.

7) To highlight the current trends in teaching, learning and evaluation system.

8) To create platform for sharing knowledge about recent researches in teacher education.

Practice: This is the 6th juncture that we organised seminar on various issues. It helps our institution to substance and enhancement of quality.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

ENVIRONMENTAL CLUB:

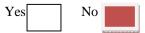The students displayed wall posters (Guidance: Shri.G.M.Mane) on the following topics –

1. Jaitapur Atomic Energy project and biodiversity in Kokan.
2. Red tide
3. Concept of Sustainable Development.
4. Natural calamity in Uttarakhand
5. Biodiversity in Western Ghats.
6. E-Waste Management
7. Acid Rain
8. Acid Rain
9. Ozone Depletion

Programmes:

One Act Play:1) Tree Plantation –Need of an hour

Library week-Book Review on: Negal by Shri.Vilas Manohar.

7.5 Whether environmental audit was conducted?   Yes ☐   No ■

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Students Council – The democratic values were imbibed through some activities and programmes, four houses, four clubs, excursion, Annual gathering and various activities.

Participations:

1. Elocutions
2. Essay competitions.
3. Quiz
4. Drawing / Posters
5. Educational tour.
6. Co-curricular activities
7. Celebration of national days.

Plan for the year 2014 – 2015

1. University song sung on the special occasions and every Saturday during Morning Prayer.

2. If CTE Grant available then Various Educational Programmes will be arranged for Ratnagiri, Satara and Sindhudurga District.

3. MOU agreement will function with collaborative activities for educational purpose.

4. Activities under WDC – Lecture, Essay Competition, Posters etc.

5. Optimum Utilization of Computer lab for primary school teachers and students under the objectives of S.S.A.

6. Functioning of Local Advisory Committee with innovative ideas for the betterment of the students.

7. Creative functioning of Registered Alumni Committee and Intelligent Quotient Test finding facilities for

    Secondary and Higher Secondary students.

8. To Celebrate International Geographical day for a Special year of Astronomy.

9. Consolidated statement of marks in Internal Examination in a pre-declared date with proper and speedy internal evaluation system and feedback.

10. Instant Examination System (IES) for weak students in Internal Examination with the help of that system they could be enabled to catch up with their contemporaries.

11. Sharing of resources:

a)   Lectures and experts in various subjects conduct workshop for secondary school teachers.

b)   Ready to provide the infrastructure facility for Zilla Parishad Schools and other aided and Non-aided colleges in Konkan Region.

c)   Sharing the academic faculty for YCMOU B.Ed. and M.Ed. courses, Gunvatta Vikas Karyakram under Sarva Shiksha Abhiyan and DIET (District Institute of Education & Training).

12. Functioning of B.C. cell for reservation and scholarship.

13. State level seminar will be organized.

14. Infrastructural development through Building and Construction Department

a)   Functioning of toilet facilities provided for peon and watchman separately.

b)   Enrichment of Ladies Common Room with rest room facility.

c)   Inverter facility will be provided to mess.

d)	Anti-termite treatment in Library.

15.	Enriching the Psychology laboratory.

16.	Enriching A. V. Departments.

17.	Participating in competitions organized by various social organizations.

18.	Participating in social service comps.

19.	Imparting computer literacy education to all who admit in NAC.

20.	Active participation and paper presentation by every lecturer in state level seminar.

21.	Field visits (Remand Home, Fisheries, Jail, Mental Hospital, and Library Special School for Disables)

22.	Mess facility for hostellers will run on co-operative basis by student teachers.

23.	Stationary material store will run on co-operative basis by student teachers.

24.	Newspaper clipping collection will be made available for all readers in the library.

25.	Annual report will be published well in time..

26.	Exit questionnaire will be revised for all the student teachers. That is Feedback questionnaire.

27.	Career Guidance cell will be actively functioning with the help of Alumni.

28.	Xerox facility will be provided in the library.

29.	Finance generation plans will be formed with the help of Alumni for the implementation of the new projects.

30.	Conservation of energy by harnessing solar energy with solar light system will be done in the college campus.

31.	Special provision will be made available to overcome the problem of scarcity of water.

32.	Plantation of drought resistant plants in college campus.

33.	All the students will actively participate in "Golden Jubilee Year 2015".

34.	Inter- disciplinary approach will be inculcated through clubs among students.

35.	Strengthening value Education programme through houses.

36.	Personality Development programme and Adjustment inventory programme will be executed.

Name: Shri. G.M.Mane.	Name: Dr P.M.Mohitkar.

Signature of the Coordinator IQAC	Signature of the Chairperson IQAC

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